

CITY OF WESTMINSTER  
RESOLUTION NO. 5086

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE  
CITY OF WESTMINSTER PROVIDING FOR A COMPENSATION  
PLAN FOR PART-TIME EMPLOYEES OF THE CITY OF  
WESTMINSTER

WHEREAS, the City of Westminster has established the need for various part-time classifications; and

WHEREAS, it is necessary to establish a compensation plan for the various part-time classifications utilized by the City of Westminster; and

WHEREAS, periodically, changes to State of California minimum wage law require the salary schedule for the City of Westminster part-time classifications to be updated; and

WHEREAS, the State of California mandates the minimum wage increase from \$14.00 per hour to \$15.00 per hour; and

WHEREAS, the City of Westminster part-time salary schedule is updated to reflect changes to the minimum wage and several other salary adjustments to reduce or eliminate salary compaction as indicated in Exhibit A to this resolution which will be effective January 1, 2022.

NOW, THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF WESTMINSTER HEREBY RESOLVES AS FOLLOWS:

SECTION 1. ALLOCATION TO SALARY SCHEDULE

The part-time positions listed on Exhibit A to this resolution are allocated to the hourly salary ranges which will be effective January 1, 2022.

SECTION 2. STEP ADVANCEMENT

Employees must work 500 hours at each step before being eligible for a step advancement. Exhibit A attached to this resolution lists each position and its corresponding steps.

SECTION 3. ALL RESOLUTIONS IN CONFLICT

All resolutions of the City of Westminster in conflict herewith are hereby repealed. This resolution shall become effective January 1, 2022.

SECTION 4. The Mayor shall sign as to the passage, approval, and adoption of this Resolution.

SECTION 5. The Interim City Clerk shall certify to the passage and adoption of this resolution and shall affix their signature and City Seal and that same shall be entered into the Book of Resolutions.

PASSED, APPROVED, AND ADOPTED this 8<sup>th</sup> day of December 2021.

CITY OF WESTMINSTER



TRI TA  
MAYOR

ATTEST:



LUCIE COLOMBO, CMC, CPMC  
INTERIM CITY CLERK

**RESOLUTION NO. 5086- EXHIBIT A**  
**WESTMINSTER PART-TIME SALARY SCHEDULE**  
**EFFECTIVE JANUARY 1, 2022**

	Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
H11	Administrative Aide	17.98	18.88	19.82	20.81	21.85	22.95	24.09	
H05	Administrative Assistant/Analyst - part-time	21.34	22.41	23.53	24.70	25.94			
H27K	Administrative Assistant/City Council	25.28	26.54	27.87	29.26	30.73	32.26		
H26	Animal Control Officer - part-time	17.44	18.31	19.23	20.19	21.20	22.26		
H02C	Civilian investigator	17.79	18.68	19.61	20.59	21.62	22.71		
H02A	Code Enforcement Officer - part-time	17.98	18.88	19.82	20.81	21.85			
H93A	Community Engagement Coordinator	19.00	19.95	20.95	21.99	23.09			
H	Community Outreach Coordinator	19.95	20.95	21.99	23.09	24.25			
H92B	Community Outreach Worker	15.00	15.75	16.54	17.36	18.23			
H02A	Community Preservation Officer – part-time	17.98	18.88	19.82	20.81	21.85			
H88	Computer Specialist	17.09	17.94	18.84	19.78	20.77			
H09	Crossing Guard	15.00	15.75	16.54					
H37	Crossing Guard Coordinator	17.36	18.23	19.14					
H93B	Family Support Advocate	17.43	18.30	19.22	20.18	21.19	22.25	23.36	
H08	Finance Aide	15.00	15.75	16.54	17.36	18.23	19.14		
H35	Identification Technician	15.00	15.75	16.54	17.36				
H93C	Information & Referral Specialist	15.00	15.75	16.54	17.36	18.23	19.14		
H16B	Intern - all departments	15.00	15.75	16.54	17.36	18.23	19.14		
H98A	Maintenance Helper	15.00	15.75	16.54	17.36	18.23	19.14		
H291	Mechanic/Body Repair Worker- Part Time	23.34	24.51	25.73	27.02	28.37	29.79		
H06A	Nutritionist	15.00	15.75	16.54	17.36	18.23			
H93D	Out of School Time Youth Leader-Childcare Work1	15.00	15.75	16.54	17.36	18.23			
H12	Parking Control Officer	18.00	18.90	19.85	20.84	21.88	22.97	24.12	25.33
22.5	Plan Checker/Inspector Aide	25.46	26.73	28.07	29.47	30.95	32.49		
H32	Planning Technician - part-time	25.46	26.73	28.07	29.47	30.95	32.49		
H81A	Police Aide	15.00	15.75	16.54	17.36	18.23	19.14		
H99	Police Dispatcher - part-time	23.97	25.17	26.43	27.75	29.14	30.59	32.12	33.73
H89A	Police Officer Recruit	22.00							
H03A	Police Reserve Officer (Grade A)	15.00	15.75	16.54	17.36	18.23	19.14		
H86	Police Reserve Officer (Grade B)	15.65	16.43	17.25	18.12	19.02	19.97		
H90	Police Reserve Officer (Grade C)	17.76	18.65	19.58	20.56	21.59	22.67		
H65	Project SHUE Program Director	19.14	20.10	21.11	22.16	23.27			
H03	Project SHUE Senior Assistant	15.00	15.75	16.54	17.36	18.23			
H02D	Property Control Clerk - part-time	17.62	18.50	19.43	20.40	21.42	22.49		
H92C	Public Information Clerk	15.00	15.75	16.54	17.36	18.23			
H	Records Specialist	20.34	21.36	22.42	23.55	24.72			
H22	Recreation Coordinator	21.11	22.16	23.27	24.43				
H30	Recreation Leader	15.00	15.75	16.54					
H72	Senior Lifeguard	17.36	18.23	19.14					

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**WESTMINSTER PART-TIME SALARY SCHEDULE**  
**EFFECTIVE JANUARY 1, 2022**

	Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
H70	Senior Recreation Leader	17.36	18.23	19.14	20.10				
H92	Special Services Clerk	15.00	15.75	16.54	17.36	18.23			
H80	Summer Pool Manager	20.10	21.10	22.16					
H12A	Transportation Coordinator	24.32	25.54	26.82	28.16	29.56	31.04		
H15	Van Driver	18.15	19.06	20.01	21.01	22.06	23.16		
H71	Water Safety Instructor	15.00	15.75	16.54					

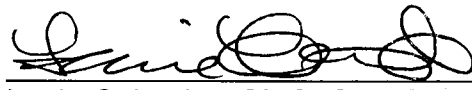
**CITY OF WESTMINSTER  
CITY CLERK'S OFFICE**

**CERTIFICATION  
OF  
RESOLUTION**

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss.  
CITY OF WESTMINSTER )

I, LUCIE COLOMBO, CMC, CPMC, Interim City Clerk of the City of Westminster, do hereby certify that the foregoing Resolution No. 5086 was duly passed and adopted by the City Council of the City of Westminster at a regular meeting held on December 8, 2021, with the following vote:

AYES:	COUNCIL MEMBERS:	TA, NGUYEN, DO, HO, MANZO
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTAIN:	COUNCIL MEMBERS:	NONE



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Lucie Colombo, CMC, CPMC  
Interim City Clerk

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